



Midhurst Parish Church

Youth and Children's Minister Job Description and Person Specification

Job Purpose

As the Youth and Children's Minister in Midhurst Parish Church you will have responsibility, passion and vision for the church's ministry to children and young people but will have a particular focus on working with those who are 11-18yrs.

Working with the vicar and a team of volunteers, you will encourage and enable the young people of the Midhurst area to know, love, and follow Jesus, building a relationship with God and a lifetime's appreciation of Jesus' presence in their lives.

You will find a warm welcome at Midhurst Church of England Primary School and Midhurst Rother College (a secondary academy with about 1,200 students) and will develop ministries in both settings as well as building on the existing children's and youth work already happening in the church.

Key Tasks

You will...

- Develop and strengthen our current children's and youth activities such as Sunday School, Messy Church, the ignite youth group and the annual holiday club, enabling and encouraging the volunteers and growing the numbers attending.
- Introduce new opportunities for children and young people. These may include an older youth group, an after-school drop-in, outings, camps and residential.
- Grow the number of volunteers involved with these ministries.
- Help the vicar and PCC to develop a vision for all ministry to children and young people that forms an exciting and attractive way into the life of the church for them and their families.
- Be part of a team that plans worship in the parish with a particular view to enabling worship that engages, involves and empowers young people.
- Spend time in Midhurst Church of England Primary School. This will include leading Collective Worship (assemblies).
- Establish a ministry in Midhurst Rother College, developing the use of the school Faith Room to facilitate a gathering of Christian pupils in the college.
- Record and produce regular monitoring reports as required by the line manager to demonstrate achievements/issues and draft reports required by funders.
- Work with the parish safeguarding officer to ensure the safety of all children and young people that have contact with the church, modelling and promoting the highest standards and best practice.

Accountability and Support

You will be employed by the PCC. On a day to day basis, you will be responsible to the vicar with whom you will work closely and with whom you will meet weekly.

Important Relationships

Ministering in a small market town, you will find it important that you develop good relationships with various groups of people for the sake of your role or for your support. These will include:

- Midhurst Church of England Primary School.
- Midhurst Rother College.
- The clergy of parishes in the Midhurst area.
- Midhurst Town Council.
- Funding partners.
- Chichester Diocese (Youth Officer).
- Youth minister networks in the diocese and locally.
- Other local churches, including Methodist and Roman Catholic.
- Local youth organisations.

Working Arrangements

You will not have an office base as such, but most of the activities you undertake will be at the parish hall, in church, or in one of the schools. All these sites in Midhurst can be reached by walking/cycling.

You will be employed by Midhurst PCC. The post is full time (37 hours). Funding is currently in place for over three years and we are working to extend that. Evening and weekend work will be required.

Your appointment is offered in the pay range of £24,000 - £26,000 subject to experience and qualifications. Incremental progression thereafter will depend on performance. An annual pay award will be linked to the rate of increase determined by the Diocese for clergy stipends. A workplace pension will be provided at the rates required by current legislation.

A newly refurbished two-bedroom flat is offered by a private landlord at a heavily subsidised rate.

The postholder will be entitled to 25 days leave per year in addition to English Bank Holidays.

Person Specification

| | Essential | Desirable |
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| Christian Faith | <ul style="list-style-type: none">• Practising Christian with a living faith, a good knowledge of the Bible and a passion for sharing the gospel with authenticity, clarity and enthusiasm.• Willingness to work and worship within the Church of England. | |
| Qualification | | <ul style="list-style-type: none">• Youth work qualification in the range Level 5-7. |
| Experience | <ul style="list-style-type: none">• Experience of leading Christian youth groups professionally or as a volunteer. | <ul style="list-style-type: none">• Proven practical experience of at least 3 years' youth |

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| | | work, preferably in a youth ministry setting. |
| Knowledge | <ul style="list-style-type: none"> • Understanding of current good practise in Christian youth work. • Awareness of techniques for supporting the personal development of young people. • Biblical knowledge and understanding. | |
| Skills | <ul style="list-style-type: none"> • Ability to communicate the gospel with authenticity and humility. • Ability to relate scripture and the Christian faith to the lives of children and young people. • Ability to motivate and enthuse young people. • Ability to organise projects. • Ability to set and enforce boundaries for behaviour of young people. • Computer literate. • Good time management and personal organisation skills. • Able to work both independently and in a team. • Able to give convincing presentations to both young people and adults. • Able to take responsibility for results and be resilient. • Able to build positive relationships with young people and adults. • Ability to both give and receive constructive criticism. • Resilience. | |
| Safeguarding | <ul style="list-style-type: none"> • The post is subject to an enhanced DBS and references. • Awareness of Safeguarding policies and procedures. • Able to demonstrate the highest levels of confidentiality, behaviour and personal integrity. | |
| Personal | <ul style="list-style-type: none"> • An open, warm and compelling demeanour and collaborative working style. | |